



Approving University Official(s): Academic Council

Responsible Office: Registrar

Original Effective date: May 2, 2025

Approval by Academic Council: May 2, 2025

Next review date: May 2, 2028

Admission of Mature Students – Undergraduate Programs

This policy repeals and replaces:

- Mature Student Policy, BC. Yorkville University British Columbia Academic Council, October 16, 2018.
- Mature Student Policy, ON. Yorkville University Ontario Academic Council, August 22, 2018.

Purpose

This policy establishes standards for admission of adults who do not meet all the academic requirements for admission to the university's undergraduate programs.

Audience

This Policy applies to all mature applicants to Yorkville University's undergraduate programs, other than the Bachelor of Creative Arts, which is a 60-credit degree completion program.

Definitions

Admission Requirements include all formal standards and conditions that must be met or demonstrated by an applicant to be admitted as a student to a program of study at Yorkville University. Admission requirements vary depending on the program of study.

Applicant means any individual who has formally sought admission to a program of study at Yorkville University.

Demonstration of abilities equivalent to high school graduation means competing a test or tests that assess basic skills in a specific competency (such as the Wonderlic Basic Skills Test in English or Mathematics) or that assess the overall scholastic ability of the applicant (such as the Wonderlic Scholastic Level Exam). The Admissions Committee of each degree program identifies the tests and the scores on tests required to demonstrate abilities equivalent to high school graduation.

Graduation from high school, for purposes of this policy, means successful completion of a high school program leading to the Ontario Secondary School Diploma, British Columbia Certificate of Graduation, or equivalent credential from another jurisdiction.

Mature applicant is any applicant who:

- Is at least twenty (20) years of age before the commencement of the program to which they seek admission, and
- Has been out of high school for at least twelve (12) months before the commencement of the program to which they seek admission, and
- Does not meet the normal academic requirements for admission to the program in which they want to enroll, either because:
 - They did not graduate from high school , or
 - They graduated from high school but lack the required graduating average grade, or
 - They graduated from high school but lack the specific high school courses or types of high school courses required by the program to which they seek admission.

Mature student is any student admitted to Yorkville University under the provisions of this policy.

Student means any person who is: registered in one or more courses as full time, part-time, or special student status in a Yorkville University course of study and/or engaged in any academic work that leads to the assigning of a mark, grade, or statement of performance by the appropriate authority within Yorkville and/or entitled to a valid student ID card who is between sessions. An individual's status as a student is not affected by whether the person receives courses remotely or in-person.

Policy Statement

To broaden accessibility to its degree programs and recognize skills and abilities developed outside formal educational settings, Yorkville University creates admission pathways for mature applicants.

1. To be admitted, mature applicants who do not meet the normal academic requirements for admission must:
 - a. Be at least twenty (20) years of age, and.
 - b. Have been out of high school for at least twelve (12) months, and.
 - c. Meet the English Language Proficiency requirements for admission to undergraduate programs. (See *Academic Calendar*, Section 6.1, "English Language Proficiency".) When the applicant attended but did not graduate from high school where English was the language of instruction, the applicant will be required to demonstrate English language abilities equivalent to high school graduation. (Note, that the Admissions Committee reserves the right to require further proof of language proficiency before permission will be granted to register in academic courses.) And

- d. Meet the mathematics proficiency requirements of the program in which the applicant wishes to enroll. Where a program has not established distinct math proficiency requirements, applicants may still be required to demonstrate abilities equivalent to high school graduation. And
 - e. Meet any discipline-specific knowledge or skills requirements established by the program to which the applicant seeks admission.
2. Mature applicants who have not previously completed any post-secondary education will be required to demonstrate abilities equivalent to high school graduation.
3. Mature applicants who have previously completed some post-secondary education will be assessed by the Admission Committee of the relevant degree program in light of the post-secondary education completed.
 - a. Applicants who have successfully completed at least twelve credit hours of post-secondary education where English is the language of instruction have met the English language proficiency requirement for admission. (See *Academic Calendar*, Section 6.1, "English Language Proficiency")
 - b. Applications will be assessed on a case-by-case basis to determine whether
 - i. Program-specific math proficiency requirements have been met.
 - ii. Discipline-specific knowledge or skills requirements established by the program to which the applicant seeks admission have been met.
 - iii. The applicant needs to demonstrate abilities equivalent to high school graduation.
4. All applications for admission as a mature student are reviewed by the Admissions Committee of the program to which the applicant seeks admission. Decisions of the Admissions Committee are final.

Related Information

- General undergraduate admission policies and requirements, *Academic Calendar*, Section 6.
- Program-specific admission requirements, *Academic Calendar*, Section 10.

Contacts

The following [individual(s)/office(s)] can address questions regarding this policy:

- Email: academicgovernance@yorkvilleu.ca

University offices and governing bodies may change name or structure over time. Such a change does not negate a policy. For the status of a responsible office or equivalent authorizing body, please contact the Office of Regulatory and Government Affairs.

Revision Log

Date (yyyymmdd)	Description of Change	Sections Changed	Person Who Entered the Revision (Position Title)	Person who Authorized Revision (Position Title)
20250502	New policy approved			Academic Council